

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
OF THE SANTEE SCHOOL DISTRICT

Wednesday, April 28, 2021

Minutes

1) **Call to Order at 6:04 p.m.** Chair Linda Vail called the meeting to order.

2) **Roll Call.**

Members Present: Erin Garcia, Terri Knight, Joseph Perricone, Beth Rackliffe, and Linda Vail

Attendees Present: Evonn Avila, Karl Christensen, and Bryce Storm

3) **Approval of Agenda.**

Motioned by Joseph Perricone; Seconded by Erin Garcia; All in Favor.

4) **Approval of Minutes: January 27, 2021 and February 10, 2021.**

Motioned by Erin Garcia; Seconded by Terri Knight; All in Favor.

5) **Public Comments.** None at this time.

6) **Review Final Draft of Community Report.** The ICOC members reviewed the final draft of the community report. A couple of formatting edits were suggested. Chair Vail also suggested that a QR code be added to the community report to aid in the navigation to the Measure S Bond ICOC webpage. The ICOC members agreed that the draft of the Community Report will be ready to send to the publisher once the suggested formatting edits and QR code are included. Karl Christensen informed the ICOC members that the cost of publication for the four page centerfold in the Santee Magazine's summer issue will be \$5,500. This cost is less than anticipated as a two page centerfold costs \$4,500 and it was anticipated that the fee for a four page centerfold could potentially be up to \$9,000. The ICOC members were pleased that the cost had been reduced to \$5,500 for the publication of the community report.

Chair Vail provided the ICOC members with a synopsis of her narrative presentation of the ICOC's annual report to the Board of Education, which occurred at the February 16, 2021 Board meeting.

7) **Scope and Progress Report for Capital Improvement Program (CIP) Projects.** Bryce Storm updated the ICOC members on the status of the Capital Improvement Program projects at Chet F. Harritt School, Sycamore Canyon School, and PRIDE Academy. Mr. Storm shared photos of the work done and answered questions from members of the ICOC. Mr. Storm stated that the projects at Sycamore Canyon School and PRIDE Academy are completed with only a few punch list items to be resolved. Chet F. Harritt School is also on schedule for completion by June. The members of the ICOC were appreciative of being provided with the visual photos of the projects.

8) **Expenditures and Change Orders for Capital Improvement Program (CIP) Projects.** Karl Christensen reviewed expenditures and change orders for the Capital Improvement Program (CIP) projects in detail with the members of the ICOC.

a) **Change Orders and Use of Allowances and Contingencies.** Karl Christensen went over spreadsheets to explain the change orders listed and what the contingencies are for. The District has two individuals that oversee the change order process: Bryce Storm, the District's

Director of Maintenance, Operations & Facilities, along with Don Hendrix, a Division of State Architect Inspector of Record. Mr. Storm and Mr. Hendrix carefully scrutinize each change order for its necessity. Mr. Storm only approves those change orders that are appropriate and disputes those that are not in alignment with contract. ICOC member Beth Rackliff thanked Mr. Christensen for the thorough reports. ICOC Chair Vail thanked Mr. Storm for his diligence in overseeing the change order process to ensure that any change order approved is valid and necessary.

b) Financial Reports. The following documents were reviewed and discussed:

- i. Sources and Uses Statement
- ii. Project Expenditures To Date
- iii. Project Cost Summary

Karl Christensen went over spreadsheets to show all the income sources, expenditures, and projected expenditures. Mr. Christensen explained the funding of projects was accomplished with: bond funds, developer fee funds, and land sale proceeds. All of the bond funds have been used and no bond money will be leftover when the three projects are completed. There will be land sale proceeds remaining at the completion of the three projects, which the Board of Education will consider use on video surveillance cameras and other safety measures.

9) Schedule of Ribbon Cutting Ceremonies. The three ceremonies will include Board of Education members, site and district administrators, dignitaries, ICOC members, and other special guests. The dates of the ceremonies are:

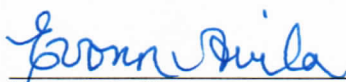
PRIDE Academy: Monday, May 3, 2021 at 8:30 a.m.
Sycamore Canyon School: Monday, May 3, 2021 at 10:00 a.m.
Chet F. Harritt School: Wednesday, June 2, 2021 at 8:30 a.m.

10) Committee Member Comments and Suggested Topics for Next Meeting. Chair Linda Vail asked members for questions, comments, and/or suggested topics for the next meeting. Member Perricone asked if the remaining land sale proceeds can be or if they are invested so that the District can earn interest on money until it is used. Karl Christensen explained that as a public agency, the Santee School District has limited options for investing public funds. The funds are currently in the county treasury pools where funds earn more than 1%. Chair Vail thanked Mr. Christensen, Bryce Storm and the District staff for their dedication to ensuring the bond funds and other public funds are properly spent and overseen. A tentative suggested topic for the next meeting is finalized expenditure reports. Mr. Christensen informed the ICOC that there will need to be at least two additional ICOC meetings in the future.

11) Adjourned at 6:44 p.m.

Motioned by Terri Knight to adjourn meeting; Seconded by Joseph Perricone; All in favor.

The next ICOC meeting is scheduled for Wednesday, July 28, 2021, from 6:00 to 8:00 p.m.



Evonn Avila
Administrative Secretary, Business Services



Date